

Efficient personnel processes with Jira and Confluence

Committed and reliable employees are essential for your lasting commercial success. Good personnel policy can contribute to your employees fully committing to their work. From job advertisement to regular staff appraisals to their departure from your enterprise, there are various tasks that can be digitalized. That way, you gain more freedom to take care of the actual personnel policy.

Jira's and Confluence's workflows and document management concerning your management's and HR management's personnel policy makes your personnel processes quicker, more reliable, and more transparent.



Atlassian functionality concerning personnel processes

- ▶ central storage place for all documents concerning your employees (from job advertisement to testimonial)
- ▶ combination of documents and processes (application, notifications of sickness, vacation request, ...)
- ▶ clear task and reminder management to carry out and protocol staff appraisals
- ▶ digitalization of analog data (e.g. employee evaluation)
- ▶ clear display of central tasks (e.g. application pipeline)
- ▶ automatized workflows for all personnel processes
- ▶ support for on and off-boarding processes
- ▶ tool-based request management (e.g. seminars, master data changes, etc.)

Our services for your personnel processes with Atlassian

- ▶ consulting concerning licensing and acquisition of your Atlassian licenses
- ▶ consulting and support from piloting to roll-out
- ▶ installation and implementation of Atlassian products
- ▶ masks, arrays, and workflows adjusted to your requirements
- ▶ definition and implementation of the roll and authorization concept
- ▶ scalable configuration of the Atlassian tools and add-ons
- ▶ implementation of all necessary reports and dashboards
- ▶ integration of Atlassian products into existing intranet solutions, realization of interfaces to databases
- ▶ trainings and workshops for users, key users, and administrators

Your advantages

- ▶ more time for important tasks thanks to process standardization concerning personnel matters
- ▶ automatization, speeding up of your processes and downsizing lead to reduced costs
- ▶ clearly regulated allocation of tasks
- ▶ optimized applicant handling
- ▶ guaranteed GDPR conformity
- ▶ more possibilities for personnel analyses
- ▶ transmission of information to everyone involved in the process without loss
- ▶ higher employee satisfaction due to clear and transparent rules for everyone